



District Professional Development Committee

Minutes for Friday, August 24, 2018
8:00 to 3:00 pm at the Administrative Center Board Room

Learning Today, Leading Tomorrow.

AEIOU NORMS = WORKING AGREEMENTS

A -- ACCEPT RESPONSIBILITY; APPRECIATE ONE ANOTHER'S EXPERTISE

E -- ENGAGE FULLY; EXTINGUISH SIDE CONVERSATIONS

I -- INTEGRATE YOUR LEARNING; INVEST IN THE LEARNING

O -- OPEN YOUR MIND TO NEW WAYS OF THINKING

U -- UNITE IN SINGLE PURPOSE

<https://tinyurl.com/wsdPDresources>

A. Members Present:

B. Approval of [4/23/18 Meeting Minutes](#).

- a. Motion by Amy Walton
- b. Second by Bridget Campbell
- c. Approved? Unanimous

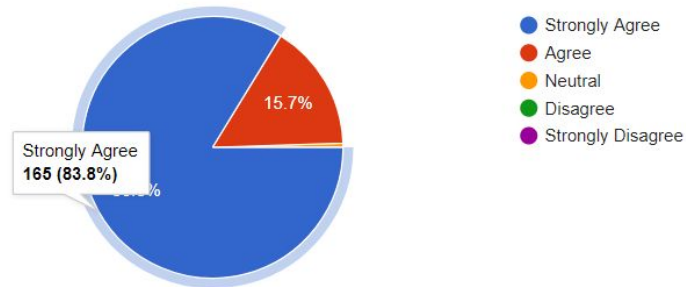
C. Celebrations

- a. WSD Named [Google for Education Reference District](#)
- b. Summer PD
 - i. 2018: 45 sessions, 287 people attended, 334 participation
 - ii. 2017: 30 sessions, 233 people attended, 297 participation
 - iii. Cost: \$16,800

iv. Survey: 197 responses (74 in 2017)

Overall, I am satisfied with the learning presented.

197 responses



D. Updates

- a. [Back Channel](#)
- b. LUNCH ON YOUR OWN (11:15 to 12:15p) - 12:15p: iObservation with Jen Hecktor and Julia Luetkenhaus
- c. Resources:
 - i. [18-19 DPDC Membership](#)
 - ii. PD Resources Doc: <https://tinyurl.com/wsdPDresources>
***Feel free to share with your staff. Can also share PD ideas for teacher use or use in classrooms on this doc**
- d. Upcoming PD
 - i. [LearningForward MO Show-Me Conference](#) (3/3-3/5/19) - 7 spots - Adam
 - ii. EdCamp STL (2/9/19) - Adam
 - iii. Show-Me PD Academy? - Adam
If we have enough interest in WSD, we can host here in STL area-Jody Wood to host?
 - iv. Courses for College Credit - Math, PLSS, ELA, GEG coming
See Home Doc under "PD Opportunities" -can do for college credit or without **Karen will send an update with these opportunities are posted. You many want to attach link to this doc in emails you share with your teachers.*
***Katherine Schack to host book study on Math Workshop-Need to show interest by tomorrow 8/25**
 - v. LearningForward National Conference in STL - Dec 7-11, 2019
- e. [WNEA Agreement update](#)
Pg. 5 - Note changes in PD expectations:
 - Flow charts will be posted to show how PD funds will be spent

- Survey staff on building planned PD (**This includes building trauma PD**) and district will send one to get feedback at end of school year in order to plan for following year
- Survey results should be share with DPDC before next PD meeting on the date the survey closes.

E. Action Items / Discussions

a. Review [Building PD Approval Flow Chart](#) - Feedback

- Change wording to read that 4420 will go to PD chair first BEFORE building admin
- Change to allow 3-4 weeks for complete processing of request
- If you were accepted by district to attend, you WILL be called on to present!
- Karen will we pursuing revising the 4420 form
[District PD Flowchart](#)
- Change “who is organizing PD” so that teachers know whether they need to see a content lead or **other “lead” teacher** that is organizing the district approved PD
- ★ Karen will email building PD Chairs for approval of changes in each of the above flow charts

b. [Overview of 2018-19 PD Days](#)

- Please put Building PD Agendas in [this folder](#). *Please name: (school) 8/31 Building PD Agenda*
- Please put Trauma PD Agendas in [this folder](#). *Please name: (school) 8/31 Trauma PD Agenda*
 *Building Trauma Teams are responsible for planning any/all trauma PD w/ BPDC support
 “Tan” areas/district content time will be organized by content/district leader - **EVERYONE in the building will be planned for by these content leads!
 - **On Canvas Training days there will be rotations or sessions, so this will NOT take the entire time blocked for “Canvas” training. Planning will need to be done to decide what you will use the remaining time for.**
 - **Check with your tech coach to find out how they want to organize the different groups that attend each session**

c. Review [responsibilities of the Building Chair](#)

- Should we add: At least **1 week prior to PD Days**, communicate Building PD Agenda to certified staff and submit building PD plans

to the identified folder.-Motion to approve- Amy Walton/2nd-Kim Adkins/Passed unanimous

*Building survey feedback does not need to be shared with the DPDC-may do padlet-?

- d. Election of new 3-6 Rep (Rep Team) - **Rebecca Heppermann-yay!!**
Voted on by 3-5 reps unanimously
- e. BoE Eval Report / Presentation - Current Goals / Additional Goals? - Chat Stations (Adam) **Finalize Building PD plans in this folder by Sept 6**
 - i. Continue to develop teacher expertise surrounding the researched-based elements within the iObservation Learning Map so that all schools score at or above a 45.0 NCE on student growth assessments. (District PD Goal #1) --- MET/ONGOING
 - ii. Develop a deeper understanding of the Missouri Learning Standards and Missouri assessments, as well as national content-area frameworks, and how to align them to research-based instructional practices. (District PD Goal #2) --- MET/ONGOING
 - iii. Continue to develop capacity for responding to individual children's needs (examples include, but are not limited to: CPI, LSCI, anti-bullying, cultural proficiency and disparity in subgroup achievement). (District PD Goal #3) --- MET/ONGOING
 - iv. Continue to provide high quality professional learning and collaboration opportunities for our faculty, including workshops/trainings offered for college credit and increasing the number of ongoing learning opportunities. --- MET/ONGOING
 - v. Continue to provide tuition reimbursement for certified staff. --- MET/ONGOING
 - vi. Develop and administer district-wide Professional Development Needs Assessment to identify faculty professional learning needs and student needs.4
- F. Opportunities to be involved in PD
 - a. Best Practices Mini Conference **Feb. 15**- Review [survey feedback](#).
Continue Best Practices rather than EdCamp
 - i. Committee - Who is interested in being BP Chair?
***Leadership committee can chair w/ a committee of teachers/tech coaches**
***Email Adam Estes if you are interested in being on the committee - Kim Adkins, Mike Cosby, Lynne Miller, Katie Schlichter**
***How many spots available on PD calendar for planning meetings?**
 - 1. Presenter gift?
***Travel mugs, an hour off, pay presentation hours (\$19/hour-max of 2 hours)**

2. Recruiting Presenters - a personal ask, building doc to collect info
 3. Theme-?
- b. [WIn](#) (Wentzville Induction)
- Moving toward a 3 year induction period for new teachers-new to teaching, even if had another year in a different district (included 10 of these teachers this year)
 - DPDC Leadership/Committee volunteers to plan “graduation” on May 7th-4-5:30
- G. Budget - [District 1% Funds Budget Sheet](#)
- a. Building Budgets
 - b. Conferences paid for by the Building (MCTM, Midwest Band)
 - c. Allocation Sheets - Adam
Sub cost was increased to \$120/day (Sub pay is \$100, but we budget \$120 to account for FICA and Medicare)
 - d. Who in the district is on a committee / conference planning and absolutely needs to go? - Adam
 - e. **If PD is district funded, DPDC will NOT be covering the cost of food. Requests can be made to the teacher’s building PDC instead. (Approval will be up to the building committee to decide)**
- H. Review of PD Day Planning form ([folder](#)) and 9/6 due date (BoE approves in September)
- I. Book Study - The 4 O’Clock Faculty - Adam
- J. Teacher Evaluation System update - Julia Luetkenhaus and Jen Hecktor (right after lunch)
- a. [iObservation protocols](#) and taxonomy
 - b. We want the tool to be meaningful - it’s not meaningful if people aren’t well trained in it and if what we’re doing isn’t aligned with the tool
 - c. Common goal across district for 2018-2019: Establishing and Maintaining Effective Relationships in a Student-Centered Classroom
 - d. PD Implementation Plan: On each roll out date from the [WSD iObservation PD Implementation Plan 2018-2019](#): District will provide examples for elementary and secondary as well as resources.
- K. Next Meeting - 11/8 from 12:00 to 3:00p (book learning and Best Practices)
- a. Karen sent calendar invite
- L. Action Items due
- a. **Upload your 8/31 Building and Trauma PD Plans to the folders above.**

- b. Before 9/6: Complete your 2018-19 Building PD Goal & Planning Tool AND Building PD Plan.** (Please keep in the folder it was created in. :)
- c. Accept the Google Calendar invites to the November DPDC Meeting.**
- d. Plan your 10/15 Building PD.**

Back Channel: [What questions do you have?](#)